



Bashore Reineck Stoller & Waterman Inc  
Certified Public Accountants

## **BASHORE REINECK STOLLER & WATERMAN IS NOW HIRING**

SEASONAL FULL TIME POSITION (30-40 hours)

ASSISTANT SECRETARY - Paulding Office

### Qualifications

- Good communication skills
- Ability to learn quickly
- Customer service experience
- Friendly and personable
- Basic computer skills: typing and word/excel

### Responsibilities

- Answering phones
- Helping clients
- Filing
- Typing and file assembly

Join our team at our Paulding location and help us have another successful tax season! Contact us at 419-399-3686 or send your resume to [mdysinger@brsw-cpa.com](mailto:mdysinger@brsw-cpa.com) or [mreineck@brsw-cpa.com](mailto:mreineck@brsw-cpa.com)